

The details.

New Group Checklist:

Welcome to The Dental Care Plus Group (DCPG). Thank you for entrusting us with your dental benefits needs. We look forward to enrolling your members as quickly and efficiently as possible. In order to streamline this process, please refer to this new group checklist and submit all completed documents to DCPG.

Required forms:

- ☐ **Group Application(s) for Master Group Contract/Policy**
- ☐ **Online Account Access Application**
 - Invoice receipt required.
 - Additional user and broker authorization – Optional.
- ☐ **Verification of Eligibility Form (VOE) – Signature Required**
- ☐ **Employee Enrollment Forms or EDI Spreadsheet**
- ☐ **Copy of Quote/Sold Rates**
- ☐ **Name of Prior Carrier** _____

Optional form:

- ☐ **Electronic Funds Transfer (EFT) - Required for groups 2-9 only.**

For more information, contact your DCPG representative at (800) 367-9466 or visit DentalCarePlus.com.

T H E P L U S I S S E R V I C E

The Dental Care Plus Group

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