



May 31, 2017

We have an opening in the Cincinnati office for a **Senior Auditor**. This position will report to the Internal Audit Manager. This is an exempt position.

The Senior Auditor will be responsible to provide independent, objective assurance and consulting services designed to add value and improve The Dental Care Plus Group's operations. The Senior Auditor will assist The Dental Care Plus Group accomplish its objectives by bringing a systematic and disciplined approach to evaluate and improve the effectiveness of the organization's risk management, control and governance processes.

Responsibilities will include:

Primary duties

1. Maintain and implement a flexible annual internal audit plan using an appropriate risk-based methodology, including any risks or control concerns identified by management, including any special tasks or projects requested by management and/or the Audit Committee.
2. Prepare and issue periodic reports to the Audit Committee and management summarizing the results of audit activities.
3. Review and appraise the soundness, adequacy and application of accounting, financial, information technology and selected operating controls and assessing whether such controls are functioning at a reasonable cost.
4. Determine the quality and continuous improvement programs are fostered in DCP Holding Company's control processes.
5. Assist in the investigation of significant suspected fraudulent activities within the organization and notify management and the Audit Committee of the results.
6. Facilitate work of external auditors and regulators, as appropriate, for the purpose of providing optimal audit coverage to the organization at a reasonable overall cost.
7. Review the preparation of quarterly and annual SEC filings and statutory filings.

Other

1. Maintain sufficient knowledge, skills, experience and professional certifications to meet the requirements of the Internal Audit Charter.
2. Apply strong accounting and analytical skills through the use of technical support literature or experience.
3. Remain abreast of applicable changes in GAAP accounting, tax accounting, statutory accounting and SEC reporting that may have a potential effect on the Company.
4. Allocate resources, set frequencies, select subjects, determine scope of work and apply the techniques required to accomplish audit objectives.

Performs other duties as assigned.

The qualified candidate should have the following credentials

1. Baccalaureate degree in Accounting and/or Finance; Public Accountancy certification preferred.
2. A minimum of two years of relevant prior work experience and related industry or public accounting work experience.
3. Experience with SEC reporting, statutory-basis accounting and reporting, and Sarbanes Oxley administration, preferred.
4. Experience with Microsoft Office including Microsoft Word and Microsoft Excel required.
5. Strong verbal and written communication skills as well as interpersonal skills required.

This is a unique opportunity to contribute to the growth and development of an industry leader. The Dental Care Plus Group offers a great work environment, excellent benefits, and opportunity for professional and financial growth.

All interested candidates may submit a confidential letter and resume, specifying your experience, qualifications and salary requirements to Mr. Michael Waldman at 100 Crowne Point Place, Cincinnati OH 45241 or jobs@dentalcareplus.com